

Application Guidelines of Financial Aid Scheme for Disadvantaged Students at National Changhua University of Education

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1. The Application Guidelines of Financial Aid Scheme for Disadvantaged Students at National Changhua University of Education (hereinafter referred to as the Guidelines) was regulated pursuant to Moe's Financial Aid Program for Disadvantaged College Students (大專校院弱勢學生助學計畫) for financially disadvantaged students of our university to finish their study with no worry.
2. The Guidelines contains four measures governing Study Aid, Life Aid, Emergency Relief Grant, and Free Accommodation that were regulated as follows:

A. Study Aid: students from families with household income that is less than NT\$ 700,000 will be granted Study Aid based on the five levels below:

Level One: students from families with household income that is less than NT\$ 300,000 shall be granted NT\$ 16,500 each per academic year;

Level Two: students from families with household income that is between NT\$ 300,000-400,000 shall be granted NT\$ 12,500 each per academic year;

Level Three: students from families with household income that is between NT\$ 400,000-500,000 shall be granted NT\$ 10,000 each per academic year;

Level Four: students from families with household income that is between NT\$ 500,000-600,000 shall be granted NT\$ 7,500 each per academic year;

Level Five: students from families with household income that is between NT\$ 600,000-700,000 shall be granted NT\$ 5,000 each per academic year.

A-1 Eligibility:

A-1.1 Target Applicants: any nationals of R.O.C. who hold a valid student status at our university (students of all on-the-job graduate programs of our school are excluded)

WITHOUT one of the following conditions:

- 1) The household income of their family is less than NT\$ 700,000.
- 2) The total interest income from all members of the household is more than NT\$ 20,000. If the interest income comes from the savings with preferential interest rate (and the amount of saving deposit shall be less than NT\$ 1,000,000), applicant shall enclose relevant supporting documents for MOE to review and verify.
- 3) The total value of real estate owned by all members of the household is more than NT\$ 6.5 million. The value of a land or property with following conditions shall be deducted: a) located in Indigenous reservation with no economic benefits and applicable to the relevant regulations; b) located either in reservation for public utilities or on an existing road with public easement without any economic benefits; c) located in non-urban Protection and Conservation Land; Ecological Conservation Land; Historical Preservation Land; Cemetery Land; and Irrigation and Drainage Land without any economic benefits; d) located on the land of ancestral estates without economic benefits divided and acquired by clan members after dissolution.
- 4) Applicant's average grade gained in the last semester was less than 60 points.

A-1.2 The members of a household under the aforementioned financial conditions:

- 1) The applicants themselves, their parents or legal guardians. Applicants' spouses shall also be included.
- 2) For the applicants who are encountering special difficulties such as parents' divorce or missing; domestic violence or serving a sentence, an exception on the requirements of family's financial condition might be made on the sole discretion of our university.

A-2 Coverage of Grant:

A-2.1 Study Aid covers tuition fee, miscellaneous fees, credit fee, and all kinds of academic payments, but fees for extension study, retaking and make-up courses are excluded.

A-2.2 Grant procedure for the students who transfer, suspend, withdraw or being expelled from school:

1) The students who did not finish the study in the first semester (due to suspension, withdrawal or expulsion from school) shall not be granted; those who did not finish the study in the second semester (due to suspension, withdrawal or expulsion from school) are allowed to keep the grant they have received, but they will not be double-granted for the same academic year after they return to the school.

2) The students who have finished the study in the first semester before transferring to other school will no longer be granted. They have to file another application to the school they transfer to.

3) The students who have finished the study in the first semester but not continue their study will be granted half of the amount of Study Aid.

A-2.3 If the amount of tuition fee, miscellaneous fees, credit fee, and all kinds of academic payments students have paid for that academic year is less than the amount of grant set by this scheme, students will only be granted the amount they paid.

A-2.4 The students who have already received grant for the equivalent educational level shall not file another application again.

A-2.5 The students who have already applied for all sorts of deduction or waiver of tuition fees provided by MOE; or other financial aids from governments shall not apply for Study Aid.

A-3 Procedure of Grant:

A-3.1 Grant will be arranged once in the first semester of each academic year. For applying, all qualified students are requested to submit the following documents to Guidance and Counseling Section of Office of Student Affairs before October 20 of every year. 1) Application Form (please download it from the webpage "Download" of Guidance and Counseling Section); 2) Household Registration Transcript of all members of household issued within three months; 3) Original transcript of the last semester (not required from freshmen and transfer students); 4) "Service Learning Records" (please download it from the webpage "Download" of Guidance and Counseling Section) (not required from new applicants).

A-3.2 Unqualified applicants will be informed before November 20 of each year according to the verification of Eligibility Checking System of Disadvantaged College Student. If any of those students who have questions about the result shall submit their supporting evidence to Guidance and Counseling Section for revision. Once they are confirmed to be qualified, the amount of grant will be deducted from the Tuition Fees Payment Slip of the next semester.

A-4 Hours and Methods of Service Learning:

A-4.1 All granted students regardless the level of grant they are in shall attend service learning as the reference for next grant.

A-4.2 One of the following three methods shall be taken (hours of service learning shall not be used repeatedly as the ones of voluntary service of General Education Passport): 1) take one of non-mandatory service learning related courses and being scored 80 points or above; 2) carry out a 20-hour service learning at their own academic department. The way it is carried out shall be designed by the department without affecting student's study and mental and physical development (The list of granted students will be sent to each academic department by Guidance and Counseling Section of Office of Student Affairs by the last third part of December of every year); 3) participate in the service activities held by school clubs for at least 32 hours.

A-4.3 New graduates are free to choose from the three options of service learning methods above; or to carry out service learning at their academic department for 10 hours and join any of the graduate events in the second semester organized by Graduates Joint Association.

A-4.4 Those whose academic grade of last semester was ranked top 30% of the class are eligible for the deduction or waiver of service learning.

A-4.5 Students shall download the form of Service Learning Records and fill in the hours of service learning they finished. The completed form shall be verified and stamped by the unit they provide service to and be well kept by the students in order to be attached when applying for

grants of the scheme in the next academic year.

A-4.6 Period of the service starts from the date of approval until the end of next September. New graduates shall finish service learning before graduation.

B. Life Aid:

B-1 Eligibility: the students who meet the requirements of family financial conditions set in the section A “Study Aid” and being categorized as level one.

B-2 Procedure of Grant: students are allowed to actively file an application at the same time when applying for the grant of the scheme. The granted students will be requested to provide service for less than 10 hours a week, 40 hours a month and be granted NT\$ 6,000 per month by the school based on the existing regulations of part-time on-campus work. Other relevant rules shall be governed by the regulations of financial aid for part-time work of our university.

C. Emergency Relief Grant:

C-1 Eligibility: the students who encounter urgent difficulties in their family.

C-2 Procedure of Grant: the grant is implemented pursuant to guidelines of Application for Student Emergency Aid of our school. For more information, please visit the webpage “Student Emergency Aid” of Guidance and Counseling Section.

D. Free Accommodation:

D-1 Students from low-income family are offered on-campus free accommodation; students from mid-income family are prioritized for the offer of on-campus accommodation.

D-2 Students granted free accommodation shall participate in service learning for 10 hours each academic year. The performance of the service is considered as the reference of the next offer of free accommodation.

D-3 For applying, qualified students shall submit the following documents to Student Housing Section of Office of Student Affairs:

D-2.1 Certificate of Low-Income/ Mid-Income Status;

D-2.2 Service Learning Records for Free Accommodation (please download it from the website of Student Housing Section).

3. Supplementary Provisions:

A. If there is any matter not being covered by the Guidelines; or any relevant acts and regulations are revised by the authorities, the Guidelines shall be amended and promulgated before being implemented.

B. The Guidelines shall go into effect after being approved by Student Affairs Meeting and ratified by President. The same procedure shall be applied to the amendments likewise.